



COMPLETING THE MLH YOUTH FUND APPLICATION FORM

Instructions and Notes:

- You may have multiple students on one application. The maximum scholarship is \$750 for an individual or per school
- A letter written by the teacher or principal must accompany the application form. Letters written by the student or parent cannot be accepted. The content of the letter must include information on the sections as outlined in the **Scholarship Criteria** below.
- Schools with multiple applicants must submit the application and letters at the same time.
- Students are eligible for a scholarship only once during their elementary and high school tenure.
- All schools must use a **licensed educational tour operator** to be eligible for a scholarship. Tours must be school sponsored and Board of Education approved.
- Application forms and letters may be downloaded/scanned and mailed or emailed.
- Applications will be reviewed by November 15th for tours departing between January 1st and March 31st and by January 30th for tours departing between April 1st and June 30th. Tours departing outside these dates will be reviewed on an individual basis. The status of the application will be emailed within a week of the review date.
- Successful applicants will receive the scholarship funds through their tour operator in the form of a credit on their final invoice.

Scholarship Criteria

Elementary School Students: Letter for these students should include the following sections:

1. Reasons Student is Deserving of a Scholarship:

- Demonstration of academic achievement based on ability
- Demonstration of contributions to the school or local community
- Expected benefits to the student by participating in the tour

2. Fundraising efforts by the Student

- Demonstration of participation in school fundraising projects for the tour

3. Financial Circumstances:

- Demonstration of inability of the family to support the student financially either in whole or in part. Please be specific.

High School Students: Letter for these students should include the following sections:

1. Reasons Student is Deserving of Scholarship:

- Demonstration of enthusiasm for the subject matter that inspired the tour
- Demonstration of contribution to the school or local community over and above the required community service hours
- Expected benefits to the student by participation in the tour

2. Fundraising efforts by the Student

- Demonstration of effort to raise some or all of the funds necessary to pay for the tour

3. Financial Circumstances

- Demonstration of inability of the family to support the student financially either in whole or part. Please be specific. Note: A student whose parents decide not to support the tour financially because they are saving for post secondary education is not an acceptable demonstration of financial need.

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